



उत्तर प्रदेश आयुर्वेज्ञान विश्वविद्यालय
सैफई, इटावा (उ०प्र०) – 206 130
Uttar Pradesh University of Medical Sciences
Saifai, Etawah (U.P.) – 206 130

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UPUMS/2421-CD/25-26

EXPRESSION OF INTEREST (EOI)

Dt- 3-1-26

For Empanelment / Enlistment of Contractors

Uttar Pradesh University of Medical Sciences (UPUMS), Saifai, Etawah, established by the Government of Uttar Pradesh under U.P. Act No. 15 of 2016, is a premier autonomous medical university with a 1050-bedded tertiary care hospital including Trauma & Burn Centre, and faculties of Medical, Nursing, Paramedical and Pharmacy Sciences. UPUMS hereby invites **Expression of Interest (EOI)** from **eligible, reputed and experienced contractors / firms / companies** for **Empanelment / Enlistment of Contractors** in the following categories:

1. **Civil Works**
2. **Horticulture Works**
3. **Electrical Works**
4. **Air Conditioning Services (HVAC / VRF)**
5. **Medical Services (Modular OT, Medical Gases, CSSD, Laundry, etc.)**
6. **Fire Fighting Services**

The detailed EOI document along with prescribed formats is available on the **official website of UPUMS: <https://upums.ac.in/tender>**

Interested applicants are required to submit their duly filled **EOI application along with all supporting documents and security/enlistment fee** as prescribed, in a sealed envelope, superscribed:

“EOI for Empanelment / Enlistment of Contractors”


and addressed to:

Incharge-Contract Cell

Uttar Pradesh University of Medical Sciences

Saifai, Etawah – 206130 (U.P.)

Last date and time for submission of EOI applications shall be 27.01.2026 till 05:00PM .UPUMS reserves the right to accept or reject any or all applications without assigning any reason thereof.


Incharge-Contract Cell
Uttar Pradesh University
of Medical Sciences
Saifai, Etawah

EXPRESSION OF INTEREST (EOI) *Notification* FOR

Empanelment / Enlistment of Contractors in UPUMS -2025

1. Definitions

In these rules, unless the context otherwise requires:

“Civil” means work related to a residential or non-residential buildings walls, floors, roofs, finishing, civil services, plumbing, water supply, sewer, necessary infrastructure like internal roads, boundary wall, external civil services and horticulture work etc; related to campus of the university.

Exclusions: Civil work does not include works of supply of materials, housekeeping, sweeping, care taking, watch & ward and other similar works involving labour component only. Building work also does not include operation and maintenance of electrical and mechanical services through original equipment manufacturers.

“Category” means category of enlistment under these rules. These categories are: civil, horticulture and E&M Services.

“Contractor” means an individual, partnership firm, limited liability partnership or company executing or intending to execute the work under a contract.

“Enlistment” means enlistment of contractors in accordance with these rules.

“Horticulture work” means any one or more of the following works: landscaping, plantation or transplantation of trees, grassing, nursery work, or maintenance of trees and lawns.

“Electrical work” means any one or more of the following works : Internal & external electrification (including, substations, DG Sets, Transformers, Cabling, Earthing, HT< Panels, UPS, Solar Panels, Split & Window AC and Lifts related works/accessories, electrical appliances)

“Air Conditioning Services” means any one or more of the following works: HVAC Works and VRF Works.

“Medical Services” means any one or more of the following works: Modular OT, Modern Kitchens, Laundry, CSSD and Medical Gases.

“Fire fighting services” means any one or more of the following works: Fire Fighting, Fire Alarm and Gas Suppression system)

“Tendering limit” means the upper limit determined by the estimated cost put to tender of a work of specified category, up to which an enlisted contractor can tender, subject to the eligibility conditions specified in the notice inviting tenders.

2. General

The object of enlistment of contractors is to have a ready list of suitable and competent contractors for UPUMS works so as to minimize the requirement of verification of their credentials at the time of individual tenders. At the same time, only those contractors are allowed to continue in the list that remain active in UPUMS and perform satisfactorily.

The enlistment of a contractor in UPUMS shall only entitle him to participate in the tenders, subject to the conditions of each notice inviting tender. It does not confer on him any right or claim to qualify him or to award work to him.

3. Enlistment categories and tendering limit

The contractors shall be listed in the categories mentioned.

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Shobhit
J.E. (Electrical)
U.P.U.M.S., Saffai E. Cmt
यूपी.यू.एम.एस. सहायक अभियन्ता (विद्युत)
यूपी.यू.एम.एस., सैफई

a) CIVIL category

The contractors enlisted in CIVIL category will bid for CIVIL works up to the tendering limit given in Table 1.

Civil work means construction related works of a residential or non-residential structure, maintenance and upgradation / replacement work consisting of walls, floors, roofs, finishing, plumbing, water supply, sewer, necessary infrastructure like internal roads, boundary wall, and horticulture work etc; related to campus of the university

Civil work includes any one or more of the following works: parking, sports facilities, repair and maintenance, additions, alterations, renovations, up-gradations works

Exclusions: Civil work does not include works of supply of materials, housekeeping, sweeping, care taking, watch & ward, and other similar works involving labour component only.

b) Horticulture category

The Contractors enlisted in horticulture category will bid only for horticulture works up to the tendering limit given in Table 1.

Horticulture works means any one or more of the following works: landscaping, plantation or transplantation of trees, grassing, nursery work, or maintenance of trees and lawns and other related works.

c) Electrical Work

The contractors listed in electrical work category will bid only for electrical work category upto the tendering limits given in Table 1. "Electrical work" means any one or more of the following works : Internal & external electrification (including, sub stations, DG Sets, Transformers, Cabling, Earthing, HT< Panels, UPS, Solar Panels, Split & Window AC and Lifts related works/accessories, electrical appliances)

d) Air Conditioning Services

The contractors listed in Air Conditioning Services category will bid only for Air conditioning Services category upto the tendering limits given in Table 1. "Air Conditioning Services" means any one or more of the following works: HVAC Works and VRF Works.

e) Medical Services

The contractors listed in Medical Services category will bid only for Medical Services category upto the tendering limits given in Table 1. "Medical Services" means any one or more of the following works: Modular OT, Modern Kitchens, Laundry, CSSD and Medical Gases

f) Fire fighting Services

The contractors listed in Fire fighting Services category will bid only for Fire Fighting category upto the tendering limits given in Table 1. "Fire services" means any one or more of the following works : Fire Fighting, Fire Alarm and Gas Suppression system, Fire extinguishers.

g) Tendering limit

The enlisted contractors shall be eligible to bid for specified category works where the estimated cost put to tender is not more than their tendering limit, without pre-qualification or eligibility bid. The tendering limits of all categories are given below in Table 1.

The enlisted contractors can tender within their tendering limit for works

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A.E. (Mechanical)
UPUMS, Saifai-Etawah

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यू.पी.यू.एम.एस., सैफई

Executive Engineer
U.P.U.M.S. Saifai, Etawah

Table1:
Tendering limits of enlisted contractors

Category and Tendering limit (Rs. in Lacs)						
Category	Civil (C)	Horticulture (H)	Electrical Work (EL)	Air conditioning Services (AC)	Medical Services (MS)	Fire fighting Services (FS)
S No						
1	5.00	5.00	5.00	5.00	5.00	5.00

4. Eligibility criteria for enlistment

The status of an applicant for enlistment as a contractor in UPUMS may be one of the following.

- An individual, who is a citizen of India
- Sole proprietorship
- Partnership firm
- Limited liability partnership
- Private limited company
- Public limited company

No individual or any firm, limited liability partnership, private or public limited company having such individual as one of its partners or directors, who is a dismissed government servant; or demoted to a lower class of enlistment; or removed from the enlistment; or having business banned by any government department or public sector undertaking or local body or autonomous body in the past; or convicted by a court of law, shall be entitled for enlistment. However, enlistment may be considered where disciplinary action was taken against the contractor for a specified period and such period is already over.

No engineer or any other official employed in engineering or administrative duties in any engineering department of the Government of India/State/ PSU is allowed to work in UPUMS either as a contractor or as an employee of a contractor for a period of one year after his retirement from Government service unless he has obtained prior permission of Government department/PSU to do so.

A partner of a firm or a director of a company enlisted as a contractor cannot be a partner or director in any other firm/company in that category in UPUMS.

A contractor is permitted to have enlistment in more than one category but not in more than one class in the same category.

A contractor is not permitted to have enlistment in more than one name in a category.

5. Work experience

The criterion for work experience shall be completed and ongoing works of the prescribed nature and magnitude executed on independent contract basis during the last three years (works executed on labour rate contracts will not be considered). If there is no ongoing work, then that work of required magnitude may be considered for work experience which was completed during the last one year from the date of payment of registration fee.

The value of works executed during the last three years shall be considered from the date of completion of work to the date of submission of application. The works should have been executed in the same name and style in which the enlistment is sought by the applicant. Experience gained by executing work on back to back contract basis is not acceptable.

The nature and amount of work experience required for different categories and classes of enlistment is given below.

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Executive Engineer
U.P.U.M.S. Saifai, Etawah

6. Financial Soundness

Table 2: Enlistment fee in Rs.		
S No	Category	Fresh Enlistment / security Fee
1	Civil Work, Horticulture work, Electrical work, Air conditioning Services work, Medical services and Fire fighting services	50,000

Average Annual Turnover shall be 5.00 lacs in same category for which applied for enlistment.

The financial soundness of the applicant shall be judged on the basis of:

- a) A Certificate of annual turnover for the same shall be provided from a Chartered Accountant of last three financial years

OR

- b) Banker's Certificate shall be issued by a SBI/ Nationalised bank/ Scheduled Commercial Bank on its letter head addressed to the enlistment authority shall be submitted in original.

OR

- c) In case of individuals, firms and undivided Hindu family proof of the solvency of the applicant will consist of a certificate signed by the Distt. Magistrate concerned or a certificate of reference of a scheduled Bank.

7. Electrical license

A Valid Electrical License required for all category and class except Civil (C) and Horticulture (H). All the contractors are required to possess valid GST registration on the date of application for enlistment.

8. Registration/ security fee

The applicant shall have submitted in form of TDR/FDR in favour of "Finance officer UPUMS Saifai" payable at Saifai" valid for 39 months. The applicants are, therefore, advised to ensure that they fulfill the prescribed eligibility requirements of enlistment before applying and making the payment. The enlistment authority shall not be responsible for refund of processing fees paid more than once on account of multiple transactions.

9. BLACKLISTING

Enlistment Authority may blacklist a contractor including a firm with all its known partners and proprietor registered or otherwise where:-

There are sufficient & strong reason to believe that the contractor or his employees has been guilty of malpractices such as bribery corruption, fraud including substitution of, or interpellation in tenders, pilfering or unauthorized use or disposal of Government materials issued for specific works etc.

10. Enlistment

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Applications received without form fee and registration fee shall be summarily rejected. The applicants will be provided one opportunity to clarify and attend to shortcomings which shall be intimated. In the event of no response or incomplete response within 15 days of the issue of the letter / email by the enlistment authority seeking any clarification and/or document, the application will be rejected.

The enlistment authority shall have the right to independently verify the details furnished by the applicant.

All verifications, submission of work completion reports related to works etc. are to be pursued by the applicant. The applicant shall provide all the necessary documents of work.

If the enlistment authority finds the applicant eligible for enlistment, it shall issue the enlistment order. Otherwise, it shall send a letter of rejection to the applicant. Where the application is rejected, the applicant may apply for review to the enlistment authority within 60 days of the issue of letter of rejection. The decision of the enlistment authority on the review application shall be final and binding on the applicant.

While applying for enlistment, the applicant should mention the address of his registered office as well as head and branch office, if different from registered office. All documents including Bankers' Certificate should bear one of the above mentioned addresses; otherwise these documents shall not be accepted.

11.0 Validity of enlistment

The enlistment shall be valid upto a period of Three years from the last date of month of issue of order or as mentioned in the enlistment order. The contractors may apply for fresh enlistment any time. The enlistment shall be open to review by the enlistment authority and liable to demotion, suspension, cancellation, or any other such action at anytime, if considered necessary by the enlistment authority, after issue of show cause notice if required.

The enlisted partnership firm shall not modify the existing partnership or enter into fresh partnership without the prior approval of the enlistment authority. The change in the constitution of the firm shall be intimated to the enlistment authority within one month of the registration with the Registrar of Firms, failing which the enlistment is liable to be cancelled.

If a firm is converted in two or more firms by any action of its partners, its enlistment shall be cancelled. The new firm(s) or any separated partner(s) may apply for enlistment afresh on the basis of work experience gained as a separate entity.

The change in the name of an entity is permissible with the prior approval of the enlistment authority.

The contractor shall intimate the change in the name of the entity not later than one month of such change along with acknowledgement of noting down of such change in name from the Bank, Income Tax, GST authorities, etc. Failure to do so may result in cancellation of the enlistment.

The contractor shall intimate the change in the addresses of registered office or head office not later than one month of such change along with acknowledgement of noting down of such change in address from the Bank, Income Tax, GST authorities, etc. Failure to do so may result in cancellation of the enlistment.

12.0 Contractor's near relatives working in UPUMS

The contractors whose near relatives are employed in any capacity in the Uttar Pradesh University of Medical Science Saifai will not be allowed to tender for works. For this purpose of this Rule, a near relative shall mean wife, husband, parents, grandparents, children, grandchildren, brothers, sisters, uncles, aunts, cousins and their corresponding in-laws.

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13.0 Review of enlistment

The contractors are expected to bid for works of appropriate magnitude during the enlistment period. Their application for re-enlistment may be rejected if they persistently fail to bid for any UPUMS works during the enlistment period of 3 years.

14.0 Enlisted contractors' obligations

The contractor shall fulfill all his obligations under these Rules in the prescribed manner, failing which he shall be liable for disciplinary action as mentioned therein. Some of the obligations are summarized below.

- An enlisted entity shall not change its status without the prior approval of the enlistment authority.
- The enlisted partnership firm shall not modify the existing partnership or enter into fresh partnership without the prior approval of the enlistment authority.
- An enlisted entity shall not change its name without the prior approval of the enlistment authority.
- Intimation of change of address should be given within one month of such change along with acknowledgement of noting down such change from Bank, Income Tax, GST authorities, etc.
- A Valid Electrical License required for all Electrical Works category and class except Civil and Horticulture(H).
- He is expected to bid for and secure works of appropriate magnitude during the enlistment period.

15.0 Cancellation of enlistment

The enlistment of contract or may be cancelled, if he:

- Fails to execute a contract or executes or executed it unsatisfactorily; or
- Violates any important conditions of the contract; or
- Fails to abide by the conditions of enlistment; or
- Is found to have given false particulars at the time of enlistment; or
- Has indulged in any type of forgery or falsification of records; or
- Changes constitution of the firm without the prior approval of the enlistment authority; or
- Changes the name of the entity without the prior approval of the enlistment authority; or
- Changes permanent address/ business address without intimation to the enlistment authority; or
- is declared or is in the process of being declared bankrupt, insolvent, wound up, dissolved or partitioned; or
- violates the labour regulations and rules ;or
- is involved in complaints of serious nature received from any source, which have been proved; or
- defaults in settlement of tax dues like income tax, GST,etc.; or
- has already been demoted for other reason(s); or
- ceases to fulfill eligibility criteria based on which enlistment was done; or
- is considered as not required to be inlist of UPUMS contractors for any other reason considered fit by the enlistment authority; or
- does not start the work after the same is awarded to him on two occasions.

16.0 Re-enlistment

The enlisted contractor may apply for re-enlistment in any other category and class for contractor is prior enlisted at any time. Enlisted contractors are advised to apply for re-enlistment about three months prior to expiry of their present enlistment order. The rules for enlistment and re-enlistment are the same.

17.0 Renewal of enlisted Contractor

The enlisted contractor may apply for renewal in same category and class are advised to apply for renewal three months prior to date of expiry, latest before 15 days from expiry of their enlistment order. After that day till end of expiry of their enlistment order contractor has to submit additional 10% of enlistment fee on

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A.E. (Mechanical)
UPUMS, Saifai-Etawal


account of late fee. After expiry of date of enlistment order contractor has to apply for Re-enlistment. The rules for enlistment, Re-enlistment and renewal of enlistment are the same.

INSTRUCTIONS FOR APPLICANTS

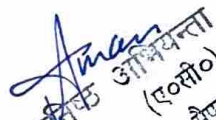
18.0 Rejection of application for enlistment

- Applications received without registration fee shall be summarily rejected.
- The applicants are advised to ensure that they fulfill the prescribed eligibility requirements of enlistment before applying and making the payment.
- The applicants will be provided one opportunity to clarify and attend to shortcomings which shall be intimated at their given address. In the event of no response or incomplete response within 15 days of the issue of the letter by the enlistment authority seeking any clarification and/or document, the application will be rejected.


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(ए.सी.ओ.)
यू.पी.यू.एम.एस. सैफई, इटावा


Executive Engineer
U.P.U.M.S. Saifai, Etawah

U.P. University of Medical Science

Saifai, Etawah (U.P.)

Website: www.upums.ac.in

Vendor Registration Form

(All Category Works)

Sr No	Particulars	Details	Page No.
1	Name of Firm / Proprietorship / Partnership / Private Limited / Society (Enclose relevant document)		
2	Name of Proprietor / Partner / Director / Chairman		
3	Name and address of the person legally authorized to sign the agreement in case of Partnership Firm / Company / Society.		
4	Permanent Address		
5	Telephone and Mobile No. (Head Office and Branch Office)		
6	Local Address- Email id.- Website:		
7	Name and mailing address of Proprietor/ Director/ Chairman of the Society / Corporation/Firm/Company their telephone and mobile nos.		
8	Proof of experience (Enclose copy of certificate issued from concerned organization/ Institute)		
9	Form Fee Rs 1180/ (Including GST) in form of demand draft in favour of finance officer UPUMS Saifai.		
10	Details of registration fee Rs.50000.00 /- in form of TDR / FDR draft in favour of finance officer UPUMS Saifai valid for 39 months.		
11	Registration Certificate of GST		
12	"A Class" license with Electrical Safety Directorate UP for Electrical, MGPS, Fire fighting and AC Works		
13	Registration in any Government / Semi Government/PSU Organisation		
14	The annual turnover should be Rs.5.00 Lacs per annum		

U.P. University of Medical Science

Saifai, Etawah (U.P.)

Website: www.upums.ac.in

15	Registration of Labour department		
16	An affidavit duly certified by a Notary that the firm / company / Society have never been blacklisted.		
17	An affidavit duly certified by a Notary that there is no ongoing Criminal case /vigilance enquiry/Labour disputes against the Society / Chairman of the Society / firm / Partners / proprietor / Director of the company and he/she has never been convicted or punished by any Hon'ble Court of Law.		
18	Name and address of organization where satisfactory services were rendered. Enclose satisfactory performance and completion certificate issued by Head/authorized signatory of the organization.		
19	Details of all enclosures on notarized affidavit		

Note: All the pages of documents and its enclosures must be numbered and signed with stamp.


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 यू.पी.यू.एम.एस., सैफई


 03/12/25
 Executive Engineer
 U.P.U.M.S. Saifai, Etawah

(to be executed on Rs.100/-non-judicial stamp paper)

Annexure-III

AFFIDAVIT

1. I, the undersigned, do hereby certify that all the statements made in the required attachments are true and correct.
2. The undersigned also hereby certifies that neither our firm M/s _____ have abandoned any work in India nor any contract awarded to us for such works have been rescinded, during last five years prior to the date of this bid.
3. The undersigned hereby authorize (s) and request(s) any bank, person, firm or corporation to furnish pertinent information deemed necessary and requested by the Department to verify this statement tor regarding my (our) competence and general reputation.
4. The undersigned understand and agrees that further qualifying information may be requested, and agrees to furnish any such information at the request of the Department.
5. I/ We undertake and confirm that we does not have any relation with the person authorized to evaluate technically or involved in finalizing the tenders.
6. I/ We undertake and confirm that there is no ongoing criminal case / vigilance enquiry / labour dispute against the firm/organization/company or its owners / partners / proprietors / directors and he / she has never been convicted by any Hon'ble Court of law.
7. I/We are not blacklisted in any state/Central Gov. department /PSU/Board etc. as on date of submission of this tender
8. I/ We undertake and confirm that eligible similar works(s) has /have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of Department, then I/ we shall be debarred forbidding in UPUMS in future forever & declare blacklisted. Also, if such a violation comes to the notice of Department before date of start of work, the Employer shall be free to forfeit the entire amount of security fee.

(Signed by an Authorized Officer of the

Firm) Title of Officer

Name of Firm _____

DATE

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23/12/25

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Executive Engineer
UPUMS, Saifai, Etawah

APPENDIX'**Certificate of Enlistment**

Ref No.....

Dated.....

Certified that M/s/Shri/Sarvasri/Smt. _____ is/ are enlisted in
_____ contractor in
Category _____ Class _____
the U.P. University of Medical Science Saifai for _____

This certificate is valid for _____ And shall be valid upto Dt. _____

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(ए०सी०)
यूपी.यू.एम.एस., सैफई
U.P.U.M.S. Saifai
U.P.U.M.S.

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U.P.U.M.S.

[Signature]
03/12/25
सहायका अभियन्ता (विद्युत)
यूपी.यू.एम.एस., सैफई

[Signature]
Ved Prakash Mishra
A.E. (Mechanical)
UPUMS, Saifai-Etawah

[Signature]
03/12/25
Executive Engineer
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