

Uttar Pradesh University of Medical Sciences
Saifai, Etawah



Logbook for elective teaching
For MBBS students

Name of the student :

Student ID. :

Mobile No. of Student :

Time period of Block 1 elective :

Time period of Block 2 elective :

INSTRUCTIONS

1. The log book is a record of the academic/Co-Curricular activities of the designated student who would be responsible for maintaining his/her log book.
2. The student is responsible for getting the entries in the log book verified by the head of department regularly.
3. The log book is a record of various activities by the student like:
 - Overall participation and performance
 - Participation in sessions
 - Record of completion of Pre-determine activities
 - Acquisition of selected competencies

:: Guidelines of GMER 2019 ::

- It is mandatory for learners to do an elective.
- This time should not be used to make up for missed clinical postings, or other purposes.
- The learner shall rotate through two elective blocks
- During the electives, regular clinical postings shall continue.

:: BLOCK - 1 ::

- In a pre-selected preclinical or para-clinical or other basic sciences laboratory
OR
Under a researcher in an ongoing research project.

Nature of learning ➤ Supervised ➤ Experiential ➤ Immersive ➤ Self-directed

- Block 1 may be used by students under the guidance of a preceptor to complete funded (e.g. ICMR student grant, institutional grant, etc.) or unfunded research projects.
- Predefined work, monitoring, presentation, and writing plans may be finalized by the learner and the preceptor, prior to starting the elective.
- Students may also participate in a pre-existing research project ongoing under the preceptor.
- Defining the objectives, the role of the student in the project, and his or her part in the writing and publication or presentation of a part of the project should be achieved.
- An assessment by the preceptor of the student's role, contribution, involvement, and performance must be made.
- Documentation of experiences, observations, reflections, and presentations by the student can be added to the portfolio or as an annexure to the log book.
- Appropriate log book entries that document student participation and which are verified by the preceptor are critical for the successful completion of the work undertaken.

:: BLOCK - 2 ::

- In a clinical department available in the institution
OR
As a supervised learning experience at a rural or urban community clinic.
Nature of learning ➤ Supervised ➤ Experiential ➤ Immersive ➤ Self-directed

Assessment –

- Assessment will be formative.
- Attendance of not less than 75% and successful completion of items that require log book entry and their submission is a requirement for the student to become eligible to take the final examination.
- Assessment elements could include participation in grand rounds, seminars, case records, submission of assignments, reflection on learnings, preparation of abstracts for research posters, design, and participation in patient education programs, etc.

:: BLOCK - 1 (2 Weeks) ::

Name of student :

Name of Elective :

Date of Elective : to.....

SL.NO.	LEARNING OBJECTIVES

.....

SL.NO.	LEARNING RESOURCES

ACTIVITY LOG

[illegible]

:: Reflection by student on Elective Course ::

Name of student :

Name of Elective :

Date of Elective : to.....

(Overall experience (What happened/ So what/ What next))

Signature of Student

Signature of Preceptor

OVERALL ASSESSMENT OF THE STUDENT

:: BLOCK - 1 (2 Weeks) ::

Assessment elements	Grade
Attendance %	
Submission of assignments	
Reflection on learnings	
Remarks if any	

Signature of Preceptor

**Signature of Head of
the Department With seal and date**

Performance grading	Outstanding ($\geq 90\%$ score)
	Very good ($\geq 80\%$ score)
	Good ($\geq 70\%$ score)
	Satisfactory ($\geq 60\%$ score)
	Meets expectations ($\geq 50\%$ score)
	Unsatisfactory ($< 50\%$ score)

:: BLOCK - 1 (2 Weeks) ::

Name of student :

Name of Elective :

Date of Elective : to.....

[illegible]

CERTIFICATE OF COMPLETION AND ASSESSMENT

:: BLOCK - 1 (2 Weeks) ::

Name of student :

Student Preceptor :

Name of Elective :

Department :

Date of Elective : to.....

No. of days Leave Availed :

:: RATING ::

A: OUTSTANDING

B: GOOD

C: AVERAGE

D: NEEDS FURTHER TRAINING

Rating may be based on

- Knowledge
- Patient care
- Procedural skills
- Independent care
- Communication skills
- System based practice
- Professionalism
- Life-long learning

:: FEEDBACK ::

Strength	
Area of improvement	
Comments	

Signature of student

Signature of Preceptor

Signature of HOD

:: BLOCK - 2 (2 Weeks) ::

Name of student :

Name of Elective :

Date of Elective : to.....

SL.NO.	LEARNING OBJECTIVES

.....

SL.NO.	LEARNING RESOURCES

ACTIVITY LOG

Date	Activity	Signature

:: Reflection by student on Elective Course ::

Name of student :

Name of Elective :

Date of Elective : to.....

(Overall experience (What happened/ So what/ What next))

Signature of Student

Signature of Preceptor

OVERALL ASSESSMENT OF THE STUDENT

:: BLOCK - 2 (2 Weeks) ::

Assessment elements	Grade
Attendance %	
Submission of assignments	
Reflection on learnings	
Remarks if any	

Signature of Preceptor

Signature of Head of
the Department With seal and date

Performance grading	Outstanding ($\geq 90\%$ score)
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	Satisfactory ($\geq 60\%$ score)
	Meets expectations ($\geq 50\%$ score)
	Unsatisfactory ($< 50\%$ score)

:: BLOCK - 2 (2 Weeks) ::

Name of student :

Name of Elective :

Date of Elective : to.....

[illegible]

CERTIFICATE OF COMPLETION AND ASSESSMENT

:: BLOCK - 2 (2 Weeks) ::

Name of student :

Student Preceptor :

Name of Elective :

Department :

Date of Elective : to.....

No. of days Leave Availed :

:: RATING ::

A: OUTSTANDING

B: GOOD

C: AVERAGE

D: NEEDS FURTHER TRAINING

Rating may be based on

- Knowledge
- Patient care
- Procedural skills
- Independent care
- Communication skills
- System based practice
- Professionalism
- Life-long learning

:: FEEDBACK ::

Strength	
Area of improvement	
Comments	

Signature of student

Signature of Preceptor

Signature of HOD

CERTIFICATE OF COMPLETION

This is to certify that the candidate Mr/ Ms
....., student ID..... has satisfactorily completed all
assignments /requirements mentioned in this logbook for elective course.

She/ He is eligible to appear for Final Prof Part II examination conducted by the
UPUMS.

Signature of Dean
Faculty of Medicine