Uttar Pradesh University of Medical Sciences

Saifai, Etawah – 206 130 (U.P.)
(Formerly U.P. Rural Institute of Medical Sciences & Research, Saifai, Etawah)
Phone: (05688) 276224 Website: www.upums.ac.in

Format for claiming of TA for Examination Purpose

Letter no. 2609/UPUMS/Estt.-II(180)/2019-20 , Date 27 Nov. 2019 &

संख्या–3 / 2019 / जी–2–41 / दस–2019–601 / 2011 दिनांक: 05 मार्च, 2019 द्वारा उत्तर प्रदेश शासन

1. Name & Designation:.....
2. Address :.....
3. Pay Level :.....
4. Purpose of visit :.....

Travel Details:

S. No.	Mode of Journey (Rail/Bus/Taxi/ Own Car with vehicle number)	Date of Journey	Place		Distance (km.)	Fare/ Charges	Remark
			From	To			
				Total			

Note :-

1. For claim of above expense documentary support must be attached like Rail Ticket/ Taxi Bill/ Toll Tax receipt etc.
2. In case of journey performed by Taxi/own car, Vehicle detail :- (1) Diesel Vehicle or (2) Petrol Vehicle (tick appropriate number).
3. The remuneration will be paid as per University norms.

My Bank detail is as follows:

Bank A/c No. :.....

Bank IFSC Code :.....

Bank Name :.....

Bank's Branch Address :.....

(Please attach photocopy of passbook)

Signature:

Name of Claimant:

Post:

Address:

Mobile no. (msg. for payment info.)

Recommendation of HOD/Incharge

Above examiners/expert.....has visited the University for the purpose of ..... . His journey is verified.

Signature with Seal

For Official Use (Payment purpose) only

T.A.	Honorarium (if applicable)	Total Amount (Rs.)	Total Amount in Words (Rs.)

A.A/J.A.O. — A.AO./.A.O. S.A.O./C.F.A.O. Finance Officer