



CERTIFICATE FOR TOUR T.A. BILLS

Certified that I/my family was neither allowed free transit by Rail under free pass or otherwise provided with means of communication at expense of the state or local round journey for the which T.A. has been claimed in the bill. Certified that my family actually travelled by the class for the T.A. claimed in this bill.

-Certified that journey was performed by Mail/Express train in the interest of public service

-Certified that I was actually not merely contrusively in camp on Sundays and holidays for which daily allowance is claimed.

4-Certified that I was not absent on casual leave during the period for which daily allowance has been claimed.

5- Certified that actual expenses incurred as cost of transportation of personal was not less than the sum claimed in the bill.

Signature of the claimant

Enclosure

- 1 Office Order for Tour
- 2 Original Ticket bills( Signed)
- 3 Original Hotel bills( Signed)
- 4 copy of R.C And tolls (In case tour is performed by private vehicle)