

Minutes of meeting for IQAC held on 05th November 2024

IQAC meeting was held on 05th November 2024 that was presided by Pro-Vice Chancellor, Director, IQAC, in the NAAC office at 04.00 pm. Following members were present:

| | |
|------------------------------|----------------------------------|
| 1. Prof. (Dr) Ramakant Yadav | IQAC Director |
| 2. Dr. Kamla Pathak | Member, IQAC |
| 3. Dr. Prashant Mishra | Member, IQAC |
| 4. Mr. N. Sembian | Member, IQAC |
| 5. Mrs. Biji Biju | Member, IQAC |
| 6. Dr. Vinay Gupta | Member, IQAC |
| 7. Dr. Atul Singh | Invited Member |
| 8. Dr. Rajesh Thakur | NAAC Criteria Head (Criteria 3) |
| 9. Mr. Ankit Raj | NAAC Representative (Criteria 4) |
| 10. Dr. Somendra Pal Singh | NAAC Criteria Head (Criteria 7) |
| 11. Dr. Naresh Pal Singh | NAAC Criteria Head (Criteria 6) |
| 12. Dr. Rashmi Bhujade | NAAC Criteria Head (Criteria 5) |

The following agenda(s) were discussed in details:

- 1. Regarding Facilities for IQAC/NAAC office:**
Screen, podium and curtains are required for IQAC/NAAC office. It was also suggested that an aluminium partition is to be established in the IQAC/NAAC Office.
Action to be taken: JDMM, Dr. Dheeraj Shrivastav is directed to fulfil above requirements within seven working days.
- 2. Identify the Gaps during the NAAC peer team visit:**
Action to be taken: All deans are directed to visit their respective faculties and ensure that all the gaps related to Academic and Infrastructure as per requirement of NAAC be filled within seven days. If there is any difficulty, inform the Chairman, NAAC Committee.
- 3. Identify the Gaps Criteria wise during NAAC peer team visit:**
Action to be taken: All Criteria heads are directed to access their criteria and fill the gaps related to documentation, facilities etc. Furthermore, Criteria heads are directed to visit their premisses related to their criteria's like library, canteen, parking, lifts, ramps etc and complete the shortfalls, if any, within seven days.
- 4. Departmental Presentation during NAAC peer team visit:**
Action to be taken: All deans are directed to ensure that the departmental presentation from all Heads of the Departments is prepared and email the presentations at: upumsnaac2023@gmail.com

5. Assign the responsibility of Hospitality of NAAC peer team:

Action to be taken: For NAAC peer team a hospitality team was constituted as:

1. Dr Amit Kant Singh, Department of Physiology
2. Dr Atit Kumar, Department of Anesthesia
3. Dr Raj Mangal Yadav, CMO
4. Dr. Muniba Alim, Department of Paediatrics
5. Ms. Neha Dubey, Department of Optometry

The hospitality team will look after hospitality of the NAAC peer team during its visit.

6. Cultural committee to organize cultural programmes during NAAC peer team visit:

Action to be taken: Dr. Naresh Pal Singh, Professor, Community Medicine is designated to organize cultural programmes during NAAC peer team visit. Dr N.P. Singh is directed to arrange at least one programme from each faculty. All Deans are directed to assist to Dr. Naresh Pal Singh for the same. Cultural programme will be organized in University Auditorium for approximately for one hour. Furthermore, Dr. Naresh Pal Singh will provide complete list of programmes in details with list of participants within 7 days.

7. Schedule Map for NAAC peer team visit:

Action to be taken: A schedule map for NAAC peer team visit will be finalize after discussion with Hon'ble VC Sir.

8. Check the University Infrastructure:

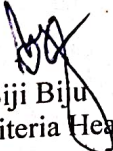
Action to be taken: A mock drill with Hon'ble VC Sir is proposed to check the infrastructure and overall preparation of the University for NAAC Peer Team Visit.


9. Revision of IQAC:


Action to be taken: If required, IQAC will be revised according to NAAC-IQAC guidelines only.

10. Alumni interaction with the NAAC peer team:

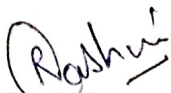
Action to be taken: Dr. Vinay Gupta, Incharge, Alumni Association was instructed to prepare the list of the noted Alumni of the University along with their phone and email address and communicate them to be present during NAAC peer team visit.

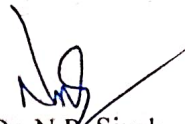

Mrs. Biji Biju
(Member, Criteria Head-1)


N. Sembian
(Member, Criteria Head-2)

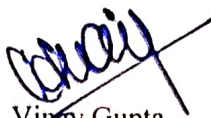

Dr Rajesh Thakur
(Criteria Head-3)

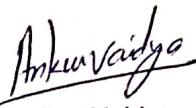
Mr. Ankit Raj
(Representative, Criteria Head-4)



Dr. Rashmi Bhujade
(Criteria Head-5)

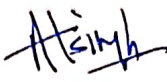

Dr. N.D. Singh
(Criteria Head-6)

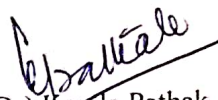
Dr. Somendra Pal Singh
(Criteria Head-7)

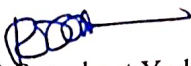

Dr. Vinay Gupta
(Member IQAC)


Dr. Ankur Vaidya
(Member IQAC)


Dr. Prashant Mishra
(Member IQAC)


Dr. Atul Singh
(Invited Member-Dean Dental)


Prof.(Dr) Kamla Pathak
(Member, IQAC)


Prof.(Dr) Ramakant Yadav
(Director, IQAC)

