



# उ० प्र० आयुर्विज्ञान विश्वविद्यालय

सैफई इटावा (उत्तर प्रदेश)

Uttar Pradesh University of Medical Sciences

Saifai, Etawah (Uttar Pradesh) – 206130

www.upums.ac.in

## MINUTES OF 3<sup>RD</sup> MEETING

### NIRF (National Institutional Ranking Framework) - UPUMS

The third meeting of the NIRF was held on 10<sup>th</sup> November, 2023 at 4 PM under the Chairmanship of Hon'ble Vice Chancellor Sir.

Venue : Council Room, Administrative Building, UPUMS.

Participants –

- |   |                  |
|---|------------------|
| 1. Prof. (Dr.) Prabhat Kumar Singh (Vice Chancellor)    | - Chairperson    |
| 2. Prof. (Dr.) Ramakant Yadav ( Pro-Vice Chancellor)    | - Invited Member |
| 3. Prof. (Dr.) Alok Dixit (Controller of Examination)   | - Invited Member |
| 4. Prof. Jyoti Bala (Dean, Faculty of Nursing)          | - Invited Member |
| 5. Dr. J.P. Mathuria (Dean, Faculty of Paramedical Sc.) | - Invited Member |
| 6. Prof. (Dr.) Shushil Shukla (Chairperson, Website)    | - Invited Member |
| 7. Dr. Vinay Kumar Gupta (Dept. of Pharmacology)        | - Coordinator    |
| 8. Dr. Sanjay Kannaujia (Dept. of Pathology)            | - Member         |
| 9. Dr. Vedant Kulshrestha (Dept. of Forensic Medicine)  | - Member         |
| 10. Dr. Ankur Vaidya (Faculty of Pharmacy)              | - Member         |
| 11. Mr. Pramod Kumar (Faculty of Nursing)               | - Member         |
| 12. Miss. Anchal Gupta (Faculty of Nursing)             | - Member         |

S.N.	Agenda	Minutes/ Decision
01	UGC minimum mandatory disclosure for Universities/ HEI's	The information's mentioned in the circular of the UGC (F.No. 14-4/2023 (CPP-II), dated 13 <sup>th</sup> October, 2023) to be uploaded at the Website.
Action to be taken		Mr. Pramod Kumar, Assistant Professor, Faculty of Nursing was directed for compliance. The information's shall be published on website through the website committee.
02	To discuss the progress of agenda points of previous Meetings (First & Second).	Point-wise agenda of the previous meetings was discussed.
Action to be taken		The majority of the points mentioned in the agenda of the previous meetings was found completed and rest are in progress.
03	To discuss the progress of the University Website.	A committee was constituted on 18 <sup>th</sup> October, 2022 for the purpose.
Action to be taken		<ul style="list-style-type: none"><li>• The JDMM was instructed to swift the process foe hiring of new website agency and keep updating the status to Hon'ble Vice Chancellor regularly.</li><li>• The Chairperson of the website committee was directed to engage the existing service provider for updating the website and uploading of the documents on priority.</li></ul>
04	To discuss the progress of all parameters, one by one.	All parameters in charges presented the progress of their parameter along with further course of action and new proposal.
Action to be taken		<ul style="list-style-type: none"><li>• All parameters in charges were instructed to complete the assignments related to their parameters and to upload the required documents on the website on priority.</li></ul>

		<ul style="list-style-type: none"> <li>The information's shall be published on website through the website committee.</li> <li>Also to estimate the marks related to their parameters as per assessment metrics and to produce the result.</li> </ul>
05	To discuss the paramedical course data placement in NIRF in overall.	The paramedical courses are 3 <sup>1/2</sup> and 4 <sup>1/2</sup> years in our university, although the NIRF requests data for 3, 4, and 5 year courses. Therefore, there needs to be a conversation and a firm placement of our university's courses data.
	Action to be taken	<ul style="list-style-type: none"> <li>It was decided that the duration of the UG programs offered in Faculty of Paramedical Sciences should be considered as- 3 Years for BMLT, BRIT &amp; B. Optom. 4 Years for BPT.</li> <li>Dean Faculty of Paramedical Sciences is advised to take it in consideration.</li> </ul>
06	To estimate the minimum stipulated time.	In NIRF, the bare minimum criteria for completing out examination data has been specified; therefore, a discussion is necessary. The minimum stipulated time duration is regarded the minimum time required to complete a particular course.
	Action to be taken	<ul style="list-style-type: none"> <li>It was decided that the minimum stipulated time for completing out examination data should be considered as per the curriculum period of the program by excluding the internship duration.</li> <li>All the Deans are advised to take it in consideration.</li> </ul>
07	Whether to integrate the Jammu & Kashmir student in the sanctioned seat data?	Students from Jammu and Kashmir are enrolled in our university course. It is necessary to place the quantity of authorised seats occupied by students.
	Action to be taken	<ul style="list-style-type: none"> <li>It was decided that to integrate the approved strength of the Jammu &amp; Kashmir students in intake capacity strength for BSc Nursing Program.</li> <li>Dean Faculty of Nursing is advised to take it in consideration.</li> </ul>
08	To start the collection of Data for forthcoming NIRF	As the admission for academic year 2023-24 is matured in all the faculties, both for UG and PG programs. Now the data required for NIRF should be collected.
	Action to be taken	All parameters in charges were instructed to collect the required data as per requirement of NIRF on priority.
09	Online education (Swayam) for students	<ol style="list-style-type: none"> <li>No. of students offered online course which have credit transferred to transcript.</li> <li>Total no. of online courses which have credit transferred to transcript.</li> <li>Total no of credit transferred to transcript.</li> <li>No. of courses developed and available online on swayam by your institutional faculty.</li> </ol>
	Action to be taken	Dr. J. P. Mathuria, Associate Professor and Dean (Faculty of Paramedical Sciences) is nominated as Officer In-charge for Online education (Swayam) for students. He is instructed to prepare guidelines for the purpose and to implement accordingly.
10	To introduce new joining and relived faculty members in CGR	<ul style="list-style-type: none"> <li>The newly joined faculty members may be introduced in the CGR and the information may be published on website with pic in the newly joined section.</li> <li>The retired or resigned /relived faculty members may also be introduced in the CGR (farewell).</li> </ul>
	Action to be taken	Dean (Faculty of Medicine) is advised for compliance.
11	Consultancy Project Details	As required by NIRF. The task was assigned but the progress is awaited.
	Action to be taken	<ul style="list-style-type: none"> <li>Dr. J. P. Mathuria, Associate Professor and Dean (Faculty of Paramedical Sciences) is nominated as Officer In-charge of Consultancy Projects and Client organization for University.</li> </ul>

		<ul style="list-style-type: none"> <li>• Dr. Praveen Sharma, Associate Professor (Faculty of Pharmacy) shall work in association with Dr. J.P. Mathuria for the purpose.</li> </ul>
12	To maintain the record of University News at Central Library	There is no such record about the news of University (positive/Negative). For maintaining the records, Mr. Vinod Patel, the librarian of the Central Library is directed to keep the records and produce it when required.
Action to be taken		Mr. Vinod Patel (librarian of the Central Library) is instructed to comply with the decision.
13	To publish the news about UPUMS hospital in Newspaper.	UPUMS is the largest tertiary care hospital in the Etawah district yet there are very few press releases in newspaper that depict the functionality and efficiency of the Hospital. Hence MS is advised to do the needful for publishing the achievements about hospital on regular basis.
Action to be taken		Prof. (Dr) S.P. Singh, Medical Superintendent.
14	To reduce the negative perception about UPUMS	<p>(A)</p> <ul style="list-style-type: none"> <li>• On various social media platforms (Instagram/Linkedin/Facebook etc.) is has been observed that there are many profiles those who are using UPUMS logo and name of the university and posting irrelevant content, which undoubtedly creating a negative perception about University.</li> <li>• Only official ID's of the social media platforms (Instagram/Linkedin/Facebook etc.) which are managing by Officer In-charge of the social media is authorized to publish and use the UPUMS logo and name of the university.</li> <li>• A legal action may be taken against such offenders.</li> </ul> <p>(B)</p> <ul style="list-style-type: none"> <li>• Various service providers (unauthorized) are sticking/ writing the advertisement related posters, flexi, stickers, pamphlets etc. on the official buildings, residential properties, hospital buildings and other common places of the University.</li> <li>• The MS is advised to direct the Sanitation service provider to instruct their personals to get withdrawal of the stucked posters, flexi, stickers, pamphlets etc. immediately from the official buildings, residential properties, hospital buildings and other common places of the University.</li> <li>• The MS is advised to direct the Security service provider to instruct their personals to be vigilant and to insure for no sticking/wall writing in the future. Failure of the duties by the security personals in this regard will not be tolerated.</li> <li>• A legal action may be taken against such offenders.</li> </ul>
Action to be taken		<ul style="list-style-type: none"> <li>• The Registrar and Medical Superintendent are advised to frame a policy (A &amp; B) against such offenders and propose the legal perspective.</li> </ul>

Ref. No. 3321 /UPUMS/NIRF (1296-CD)/2023-24

Date: 21 November, 2023

**Prof. (Dr.) Prabhat Kumar Singh**  
Vice Chancellor

Copy to the Following – For Information and necessary action.

- 1) All of the Participants.
- 2) Registrar.
- 3) Dean (Faculty of Medicine, Dental Sciences, Pharmacy, Nursing and Paramedical Sciences).
- 4) Medical Superintendent.
- 5) Prof. H.K. Singh (Officer Incharge, Central Library).
- 6) In-charge CAC – To upload on website.
- 7) PA to Hon'ble Vice Chancellor.
- 8) Staff of the Registrar.

  
**Prof. (Dr.) Prabhat Kumar Singh**  
Vice Chancellor