



# FACULTY OF PARAMEDICAL SCIENCES

उत्तर प्रदेश आयुर्विज्ञान विश्वविद्यालय

(पूर्ववर्ती उत्तर प्रदेश ग्रामीण आयुर्विज्ञान अनुसंधान संस्थान)

सैफई, इटावा (उ०प्र०) - 206 130

Phone: (05688) 276089; e-mail: paramedical@upums.ac.in

Website: www.upums.ac.in

Uttar Pradesh University of Medical Sciences

(Formerly UP Rural Institute of Medical Sciences & Research)

Saifai, Etawah - 206 130

Ref. 1731 /FPS/ UPUMS /2023-24

Dated: 20.09.2023

## OFFICE ORDER

Paramedical courses BPT (I,II,III,IV year) & BRIT (I, II, III, year) UPUMS Main examinations are commencing from 25-09-2023 as per the order 326/UPUMS/Exam dept./2023-24 dated 19/09/2023. The following staff & faculty members have been assigned duties as follows:-

TIME: 9:30 AM TO 12:30 PM

Date/Room:	25/09	26/09	27/09	30/09	03/10	04/10	05/10	06/10	07/10	09/10	10/10	11/10	12/10	13/10	14/10	16/10
Examination Hall 418																
Coordinator: Mr. Dheeraj Kumar, Demonstrator, FPS, Dr. Gowrishankar Potturi, Lecturer, FPS																
Mr. Sunil Kumar Seksana ACS	✓	✓	✓	✓	✓	x	x	x	✓	x	✓	x	x	x	x	x
Mr. Aditya Tripathi ACS	x	x	x	x	x	✓	✓	✓	x	✓	x	✓	✓	✓	✓	✓
1 Mr. Virendra Singh	✓		✓	✓	✓	x	✓	x	x	✓	x	x	x	✓	x	x
2 Dr. Gaurav Dubey	✓	✓	✓	✓	✓	x	✓	x	x	✓	x	x	x	✓	x	x
3 Mr. Himanshu Jain	✓	✓	✓	✓	✓	x	✓	x	x	✓	x	x	x	✓	x	x
4 Ms. Priti Yadav	✓	✓	✓	✓	✓	x	✓	x	✓	✓	✓	x	✓	x	x	✓
5 Ms. Soamya Rai	✓	x	✓	✓	✓	✓	✓	✓	✓	✓	✓	x	✓	x	x	✓
6 Dr. Gajran Singh	✓	x	✓	✓	✓	✓	✓	✓	✓	✓	✓	x	✓	x	x	x
7 Mohd. Alam	✓	x	✓	✓	✓	✓	✓	✓	✓	x	✓	x	x	x	x	✓
8 Dr. Abhilasha Gupta	✓	x	✓	✓	✓	✓	✓	✓	✓	x	✓	✓	x	x	x	x
9 Dr. Nishee Mishra	✓	x	✓	✓	✓	✓	✓	✓	✓	x	✓	✓	x	x	x	x
10 Mr. Manoj Kumar Bharti	x	x	x	✓	✓	x	✓	x	✓	x	✓	✓	x	✓	x	✓
11 Mr. Vijay Kumar Chakravarti	x	x	x	✓	✓	x	x	✓	✓	x	✓	✓	x	✓	x	✓
12 Ms. Anjali Agarwal	x	x	x	✓	✓	✓	x	x	✓	x	✓	✓	x	✓	x	✓

S.no	Date/Room:	05/10
	Examination Hall 411	
Asst. Center Superintendent : Dr. Bhagat Singh		✓
1 Mr. Vijay Kumar Chakravarti		✓
2 Ms. Anjali Agarwal		✓

### Staff on Duty:-

Audio visual Technician posted by CAC, Mr. Ankit Porwal, Mr. Amit Sachan, Mr. Basant (Peon), Ms. Reena (Peon)

नोट- उक्त परीक्षा ड्यूटी हेतु नामित समस्त अधिकारी/कर्मचारी परीक्षा हेतु निर्धारित समय से 30 मिनट पूर्व परीक्षा हॉल में उपस्थित होना सुनिश्चित करें।

*(Signature)* 20/9/2023

अंकागार्याय / केन्द्राध्यक्ष



# FACULTY OF PARAMEDICAL SCIENCES

उ०प्र० आयुर्विज्ञान विश्वविद्यालय

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प्रतिलिपि - निम्नलिखित को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित -

1. वित्त नियंत्रक, यू०पी०यू०एम०एस०, सैफई, इटावा।
2. कुलसचिव, यू०पी०यू०एम०एस०, सैफई, इटावा।
3. परीक्षा नियंत्रक, यू०पी०यू०एम०एस०, सैफई, इटावा।
4. संकायाध्यक्ष, नर्सिंग / फार्मसी, यू०पी०यू०एम०एस०, सैफई, इटावा।
5. वैयक्तिक सहायक को मा० कुलपति महोदय के अवलोकनार्थ।
6. सहायक अभियन्ता, अनुरक्षण विभाग, यू०पी०यू०एम०एस०, सैफई को इस आग्रह से वे उक्त तिथियों में परीक्षा हाल के ए०सी० को चालू रखने तथा निर्बाध विद्युत आपूर्ति सुनिश्चित करने हेतु सम्बन्धित को निर्दिष्ट करने का कष्ट करें।
7. सहायक सुरक्षाधिकारी, उ०प्र० पूर्व सैनिक कल्याण निगम लि०, सैफई को इस आग्रह से कि उक्त तिथियों में परीक्षा हाल में 02 महिला सुरक्षाकर्मी तथा 02 पुरुष सुरक्षाकर्मी को नामित करना सुनिश्चित करें।
8. सम्बन्धित विभागाध्यक्ष को उक्त तिथियों में विभाग से सम्बन्धित संकाय सदस्यों को कार्यमुक्त करने हेतु।
9. प्रभारी CAC, 1 Audio visual Technician को उक्त तिथियों हेतु नामित करते हुए परीक्षा तिथि से दो दिन पूर्व अद्योहस्ताक्षरी को सूचित करना सुनिश्चित करें।
10. सुपरवाइजर (सैनिटेशन) को उक्त परीक्षा तिथियों में 02 सफाईकर्मी उपलब्ध कराते हुए परीक्षा हॉल को प्रत्येक परीक्षा से पूर्व सैनेटाइज कराना सुनिश्चित करें।
11. सहायक अभियन्ता, ऑटोमोबाइल : पैरामेडिकल साइंसेज संकाय से परीक्षा विभाग तक उतर पुस्तिकाओं को ले जाने के लिए वाहन उपलब्ध कराने के लिए

  
20/9/2023  
संकायाध्यक्ष / केन्द्राध्यक्ष  
पैरामेडिकल विज्ञान संकाय

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## Notice

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S.no	Program/Year	Room No	Time
1	BPT I,II,III,IV Year	418	9:30Am-12:30Pm
2	BRIT I,III Year	418	9:30Am-12:30Pm
3	BRIT II Year	05/10/2023-411 07/10/2023 to 16/10/2023-418	9:30Am-12:30Pm

### Instruction to the students

- Report to the examination hall 30 min prior to commencement of Examination.
- You are allowed in to the hall only after screening by the security guard.
- Bring your own water bottle and do not share.
- Do not share any stationery with other students.
- Proceed one after one in a line into the examination hall by following social distancing norms.
- Do not carry any type of hand written or printed material, electronic gadgets except for admit card.
- Sit in the designated seats as per your roll no.
- If any discrepancy in the question papers please report to the invigilator for further assistance.

  
20/9/2023  
Dean/Center Superintendent



# उ०प्र० आयुर्विज्ञान विश्वाविद्यालय

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(Faculty of Paramedical Sciences)

Ref. 1733/FPS/UPUMS/2023-24

Dated 20/09/2023

### Duties of Assistant Center Superintendent (ACS)

1. Report to the examination hall 30 min before the commencement of exam.
2. Receiving the Question papers from the coordinator, check the seals and counter sign along with two student witnesses.
3. Allot respective rows/Batches to invigilators.
4. Sign on all the answer scripts distributed to the students.
5. Fill all the examination relevant documents and sign.
6. Address any issues raised during the examination with the Center superintendent/ exam coordinator.
7. Assure all the answer scripts are received after the examination by counting the scripts.
8. Assure the proper, safe and secured sealing of answer scripts with all the necessary documents and hand over to the coordinator, examinations after the sealing process.
9. The ACS should be present till the entire sealing process of answer scripts is completed.
10. The ACS shall not leave the hall during the examination; in any case if the ACS needs to leave the hall, information should be given to the Coordinator/Center superintendent.

  
20/9/2023



# उ०प्र० आयुर्विज्ञान विश्वविद्यालय

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Uttar Pradesh University of Medical Sciences

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(Faculty of Paramedical Sciences)

Ref. 1734/FPS /UPUMS/2023-24

Dated 20 / 09 / 2023

## Duties of Invigilators

1. Report to the examination hall 30 min before the commencement of exam.
2. Guide the students to their respective seats.
3. Ensure no student carries any electronic gadgets/Mobiles/written or printed material except for admit card.
4. Check the question paper ( printing and correct subject code) and distribute the answer scripts and question papers to the batches/rows allotted to them by the ACS.
5. Ensure that the students fill all the preliminary information of the answer scripts before signing on the answer scripts.
6. Observe the students throughout the examination and maintain discipline and silence in the examination hall.
7. Collect and count all the answer scripts after the examination and arrange them in respective covers/bags
8. The invigilators are not supposed to leave the hall during the examination; in any case if the invigilator needs to leave the hall, information should be given to the ACS.

  
20/9/2023